

## Syarat & Peraturan Pelita Harapan Club

Terima kasih anda telah bergabung didalam Pelita Harapan Club (**PHC**) – Sekolah Pelita Harapan Sentul City. Berikut kami sampaikan syarat dan Peraturan yang harus anda penuhi sebagai anggota Pelita Harapan Club.

### BIAYA

1. Anggota PHC harus membayar melalui Nomor Virtual Account yang akan diberikan pada saat mendaftar. Setiap Klub dan setiap anggota akan mendapatkan Nomor Virtual Account yang berbeda. Cara pembayaran akan dijelaskan kemudian.
2. Anggota PHC harus membayar biaya Registrasi pada setiap mendaftar sebesar :
  - Swimming : Rp. 200.000
  - Badminton : Rp. 200.000
  - Basketball : Rp. 200.000
  - Taekwon-Do : Rp. 200.000
  - Ceramic : Rp. 200.000
  - JeseJosh Creative Club : Rp. 200.000
  - Eagle Archery Club : Rp. 200.000
  - Fashion/ Craft Club : Rp. 200.000
3. Anggota PHC diharuskan membayar iuran bulanan yang tercantum didalam daftar iuran bulanan club.
4. Anggota PHC harus membayar iuran bulanan paling lambat tanggal 10 setiap bulannya. Setiap keterlambatan pembayaran akan dikenakan biaya keterlambatan sebesar Rp. 50.000. (melalui nomor VA).

### CUTI

1. Anggota PHC dapat mengajukan permintaan cuti kepada club. Silahkan menghubungi bagian administrasi PHC di bulan sebelumnya dan membayar biaya cuti sebesar Rp. 100.000 (melalui nomor VA).
2. Permintaan cuti tidak boleh lebih dari tiga bulan.
3. Apabila anggota tidak menginformasikan ketidakhadiran kepada bagian administrasi PHC, anggota tetap bertanggung jawab terhadap pembayaran iuran bulanan.

### LATIHAN

1. Anggota PHC harus menandatangani daftar hadir yang akan disediakan oleh masing-masing club.
2. Anggota PHC bertanggung jawab untuk memelihara fasilitas latihan dengan tingkah laku yang baik.

Catatan Tambahan :

- Jadwal latihan bulan Juni, Juli dan Desember akan disesuaikan keputusan masing-masing club.

## **TERMS & REGULATION OF PELITA HARAPAN CLUB**

Thank you for joining Pelita Harapan Club (PHC) - Sekolah Pelita Harapan Sentul City. The terms and regulations of your membership with PHC are as follows:

### **PAYMENT**

1. PHC members should pay by the Virtual Account Number (VA) that will be given following the initial registration. Every Club and every member has a different Virtual Account Number. There will be specific instruction for VA payments provided for you.
  
2. PHC members should pay the initial registration fee (by VA number):
  - Swimming : Rp. 200.000
  - Badminton : Rp. 200.000
  - Basketball : Rp. 200.000
  - Taekwon-Do : Rp. 200.000
  - Ceramic : Rp. 200.000
  - JeseJosh Creative Club : Rp. 200.000
  - Eagle Archery Club : Rp. 200.000
  - Fashion/ Craft Club : Rp. 200.000
  
3. PHC members should pay the monthly fee based on PHC price list.
  
4. PHC members should pay the monthly fee before the 10th of every month. Late payments will be charged a fine fee of Rp. 50.000 (by VA number).

### **LEAVE REQUEST**

1. PHC members can request to take a planned leave from Club activities. Please inform the PHC Administrator before the month you are planning to take leave and pay a leave fee of Rp. 100.000 (by VA number).
  
2. Leave request cannot be granted for more than three months.
  
3. If you do not inform the PHC Administrator of non-attendance, you will be responsible to payment the regular monthly fee.

### **PRACTICES**

1. PHC members should sign the attendance list that will be provided by the clubs.
2. PHC members are responsible to maintain their practice facilities in an appropriate manner.

Note:

- The practice schedule for June & December during school holidays will be adjusted based on the decision of the individual club.