

## Universities Where SPH Graduates Have Been Accepted

Universitas Yang Telah Menerima Lulusan SPH

### USA

American University  
Babson College  
Biola University  
Boston College  
Boston University  
Brandeis University  
Brown University  
California Institute of Technology  
Calvin College  
Carnegie Mellon University  
Claremont McKenna College  
College William and Mary  
Columbia University  
Cornell University  
Duke University  
George Fox University  
Georgetown University  
Georgia Institute of Technology  
Harvard University  
John Hopkins University  
New York University  
Northwestern University  
Pennsylvania State University  
Smith College  
Tufts University  
University of Southern California  
University of California – Berkeley  
University of California – Los Angeles  
University of Chicago  
University of Illinois – Urbana Champaign  
University of Michigan – Ann Arbor  
University of Minnesota – Twin Cities  
University of Notre Dame  
University of Pennsylvania  
University of Richmond  
University of Virginia  
Villanova University  
Wesleyan University  
Wheaton College

### CANADA

McGill University  
Redeemer University College  
Trinity Western University  
University British Columbia (UBC)  
University of Alberta  
University of Toronto  
University of Waterloo  
York University

### EUROPE

Delft University of Technology  
School of Oriental and African Studies  
University of London  
**Switzerland**  
Ecole Hoteliere de Lausanne Erasmus  
**Netherlands**  
Erasmus University Rotterdam  
University Rotterdam Utrecht University  
University of Groningen  
**Spain**  
IE University

### UNITED KINGDOM

Bristol University  
Imperial College of London  
King's College London  
Warwick University  
University of Manchester  
University of Birmingham  
University of Nottingham  
Durham University  
University of Edinburgh  
University of St. Andrews  
University College London  
University of Exeter  
University of York

### AUSTRALIA

Australian National University  
University of Melbourne  
University of Queensland  
University of Sydney  
University of New South Wales  
Macquarie University  
Monash University  
University of Adelaide  
University of Western Australia  
Royal Melbourne Institute of Technology (RMIT)

### NEW ZEALAND

University of Auckland  
Auckland University of Technology

### SINGAPORE

Lasalle College of the Arts  
Nanyang Academy Fine Arts (NAFA)  
Nanyang Technological University (NTU)  
National University of Singapore  
Singapore Management University  
Yale – NUS College

### JAPAN

Ritsumeikan Asia Pacific University  
Sophia University

### SOUTH KOREA

Seoul National University  
Yonsei University

### HONG KONG

Chinese University of Hong Kong (CUHK)  
Hong Kong University of Science & Technology  
Hong Kong Polytechnic University  
University of Hong Kong

### INDONESIA

Universitas Gajah Mada (UGM)  
Universitas Indonesia (UI)  
Institute Teknologi Bandung (ITB)  
Universitas Pelita Harapan  
Universitas Atmajaya

# SEKOLAH PELITA HARAPAN

### LIPPO VILLAGE

2500 Bulevar Palembang Raya  
Lippo Village, Tangerang 15811  
Phone: (021) 546 0233-34  
Fax: (021) 547 6556  
Email: sph-lv@sph.ac.id

### SENTUL CITY

Jl. Babakan Madang  
Sentul City, Bogor 16810  
Phone: (021) 8796 0234  
Fax: (021) 8796 0069  
Email: sph-sc@sph.ac.id

### LIPPO CIKARANG

Jl. Dago Permai No. 1,  
Komplek Dago Villas  
Lippo Cikarang, Bekasi 17550  
Phone: (021) 897 2786-87  
Fax: (021) 897 2795  
Email: sph-lc@sph.ac.id

### KEMANG VILLAGE

Jl. Pangeran Antasari 36  
Jakarta Selatan 12150  
Phone: (021) 290 56789  
Fax: (021) 290 56446  
Email: sph-kv@sph.ac.id

### PLUIT VILLAGE

Pluit Village Mall  
Jl. Pluit Indah Raya  
Jakarta Utara 14450  
Phone: (021) 6667 0315  
Fax: (021) 6667 0314  
Email: sph-pv@sph.ac.id



**SPH**  
www.sph.edu

associated with:



# SPH

# GENERAL ADMISSION PROCEDURE

### VISION

True Knowledge • Faith in Christ • Godly Character

### MISSION

Proclaiming the preeminence of Christ and engaging in the redemptive restoration of all things in Him through holistic education

# APPLICATION PROCEDURES

## PROSEDUR PENDAFTARAN

### 1. REGISTRATION REGISTRASI

SPH accepts applications for K1 (age 3 years) to Grade 11. We accept applications throughout the school year.

SPH menerima pendaftaran siswa baru mulai Pra - TK (usia 3 tahun) sampai kelas 11. Kami membuka pendaftaran sepanjang tahun ajaran sekolah.

Children must be of appropriate age for K1 (3 years), K2 (4 years), K3 (5 years) and Grade 1 (6 years) as of 30 June. Consideration may be given in certain cases only.

Calon siswa harus berusia 3 tahun (K1), 4 tahun (K2), 5 tahun (K3) dan 6 tahun (kelas 1) pada tanggal 30 Juni. Pertimbangan dapat diberikan untuk kasus khusus.

Application form can be purchased in Admission Office or downloaded from SPH website and paid upon lodging the application. Before applying parents should read, understand and willing to abide all the policies and requirements stated in the form. Formulir pendaftaran dapat dibeli di Admission Office atau diunduh dari website SPH dan dibayar saat pengembalian formulir. Sebelum mendaftar, orang tua harus membaca, mengerti serta bersedia mematuhi peraturan dan ketentuan yang tertera dalam formulir.

### 2. ENTRANCE TEST TES MASUK

Application Form and required documents must be sent to Admission Office one week prior to entrance test.

Formulir pendaftaran dan dokumen yang diperlukan dikirim terlebih dahulu ke Admission Office satu minggu sebelum mengikuti test masuk.

All applicants should take entrance test, which is scheduled by appointment only. Check collective test dates in each campus. Parents will be notified via phone / email regarding status of application. The application may be accepted, wait listed, re-testing, or denied.

Calon siswa harus mengikuti test masuk melalui perjanjian terlebih dahulu. Cek tanggal tes kolektif di masing-masing kampus. Pemberitahuan hasil test yaitu diterima, waiting list, test ulang atau ditolak, akan diinformasikan pada orang tua melalui telepon / email.

### 3. PAYMENT PEMBAYARAN

Accepted students will receive Acceptance Letter. Parents will be offered early bird DPP and SPP Price within specific period of time. The admission of a student will take place after both DPP and SPP covered.

Siswa yang diterima akan mendapat Surat Penerimaan. Orang tua akan mendapat harga early bird DPP dan SPP selama periode waktu tertentu. Siswa baru resmi terdaftar setelah pembayaran DPP dan SPP dipenuhi.

### 4. ORIENTATION ORIENTASI

There will be class orientation and / or new family orientation day for new students before the school starts. Schedule will be notified later.

Bagi siswa baru, sekolah akan mengadakan orientasi kelas dan / atau orientasi keluarga baru sebelum sekolah dimulai. Jadwal akan diinformasikan kemudian.

Uniform and school supplies can be purchased at school bookstore during school holiday.

Seragam dan keperluan sekolah dapat dibeli di toko buku sekolah selama libur sekolah.

## REQUIRED DOCUMENTS

### DOKUMEN YANG DIPERLUKAN

#### 1. HARD COPY

##### NATIONAL STUDENTS

- 3 latest color photos (3x4 cm, white collar shirt with red background)
- Copy of school report card\* (the last 3 years)
- Copy of Birth Certificate
- Copy of Family Card
- Copy of student's & parents' passport

##### INTERNATIONAL STUDENTS

- 3 latest color photos (3x4 cm, white collar shirt with red background)
- Copy of school report card\* (the last 3 years)
- Copy of Birth Certificate
- Copy of student's & parents' passport
- Copy of student's & parents' KIMS / KITAS / SKLD

\* Legalized English transcript of Grade 9 and up is needed (only for Grade 10-11 applicant)

#### 2. SOFT COPY

- Same color with the original documents
- Maximum size 500KB or 500dpi, minimum 300KB
- All documents should be in JPEG form

##### SCANNED DOCUMENTS (FOR NATIONAL STUDENTS)

File name follows the following format:

- **FAMILY CARD**  
FC – Student's Full Name – Document Number
- **BIRTH CERTIFICATE**  
BC – Student's Full Name – Document Number (replace "/" with "-")
- **PASSPORT (parents and student)**  
P – Full Name – Document Number
- **STUDENT'S COLOR PHOTO (minimum 80KB, white collar shirt with red background)**  
Student's Name
- **PARENT'S COLOR PHOTO (minimum 80KB)**  
Parent's Name
- **REPORT CARD (previous year)**  
RC – Student's Full Name – Grade, Semester

##### SCANNED DOCUMENTS (FOR INTERNATIONAL STUDENTS)

File name follows the following format:

- **PASSPORT (parents and student)**  
P – Full Name – Document Number
- **KITAS (parents and student)**  
KITAS – Full Name – Document Number
- **STUDENT'S COLOR PHOTO (minimum 80KB, white collar shirt with red background)**  
Student's Name
- **PARENT'S COLOR PHOTO (minimum 80KB)**  
Parent's Name
- **REPORT CARD (previous year)**  
RC – Student's Full Name – Grade, Semester

##### STUDENT FROM NATIONAL SCHOOL (GRADE 7-11)

Need to submit **hard copy** and **soft copy**:

- **STTB SD / SMP (FRONT AND BACK)**  
File name follows the following format:  
STTB SD – Student's Full Name – Front Page  
STTB SD – Student's Full Name – Back Page  
STTB SMP – Student's Full Name – Front Page  
STTB SMP – Student's Full Name – Back Page
- **SKHUN SD / SMP (SURAT KETERANGAN HASIL UJIAN NASIONAL)**  
File name follows the following format:  
SKHUN SD – Student's Full Name – Document Number  
SKHUN SMP – Student's Full Name – Document Number

## ENTRANCE TEST

### TES MASUK

#### KINDERGARTEN

Child observation by teacher and / or administrator, approximately 30 minutes.

Observasi calon siswa oleh guru dan / atau Kepala Sekolah, kurang lebih 30 menit.

#### JUNIOR SCHOOL

- |                                |                 |
|--------------------------------|-----------------|
| Grades 1-6:                    | Duration:       |
| - English                      | Approx. 2 hours |
| - Mathematics                  |                 |
| - Interview (parent & student) |                 |

#### SENIOR SCHOOL

- |  |                                       |
|--|---------------------------------------|
| Grades 7-11:                             | Duration:                             |
| - English                                | Approx. 4 hours                       |
| - Mathematics                            | For Grade 11:                         |
| - Non verbal Test                        | Interview with IB Diploma Coordinator |
| - Bahasa Indonesia (for class placement) |                                       |
| - Interview (parent & student)           |                                       |