

6 Application Steps to SPH Kemang Village



1. Create Your Account

Go to sphkv.openapply.com, every family will have one account for their child/ren. Make sure you are using an active email to register.



2. Submit Application

Fill in and complete all datas required.



3. Upload Documents

All documents must be formally scanned in color.

+ Birth Certificate + Family Card (Indonesian Students) + Latest 3 years Report Card
+ Passport + KITAS (International Students)



4. Pay Application Fee

Rp. 1.000.000,- for first child and Rp. 500.000,- for siblings.
Credit Card / Online Payment / Transfer to

Yayasan Pendidikan Pelita Harapan, CIMB Niaga Bank #800 073 507 000



5. Schedule Test / Observation

Contact our admission by [Whatsapp](#), [E-mail](#), or Phone to schedule test/observation



6. Wait for the result

We will inform you by e-mail in 5-7 working days.

** After accepted, you will find more items to fill / submit **

**Contact us
we are happy to help!**

Admissions Office - SPH Kemang Village
Monday-Friday, 08.00 - 14.00

Whatsapp : [+62 812 8368 2158](https://wa.me/6281283682158)
Phone : 021-29056789
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