

# 6 Application Steps to SPH Lippo Cikarang



## 1. Fill in Application Form

Scan the QR code or access the link below to download and fill in application form:

**Indonesian students** : [bit.ly/applyindonesia](https://bit.ly/applyindonesia)

**International students** : [bit.ly/applyinternational](https://bit.ly/applyinternational)



## 2. Submit Application Form

Submit application form by [Whatsapp](#) / [e-mail](#)



## 3. Submit Documents

All documents must be formally scanned in color and e-mailed to: [sph-lc@sph.ac.id](mailto:sph-lc@sph.ac.id)

+ Birth Certificate  
+ Passport

+ Family Card (Indonesian Students)  
+ KITAS (International Students)

+ Latest 3 years Report Card  
+ Student photo (White Background)



## 4. Pay Application Fee

Rp. 1.000.000,- for first child and Rp. 500.000,- for siblings.

Online Payment / Transfer to

**Yayasan Pendidikan Pelita Harapan, CIMB Niaga Bank #8000 5185 4200**

\*Attach application fee receipt to Whatsapp or e-mail.



## 5. Schedule Test / Observation

Contact our admission by [Whatsapp](#), [e-mail](#), or phone to schedule test/observation



## 6. Wait for the result

We will inform you by e-mail in 5-7 working days.

**Contact us  
we are happy to help!**

Admissions Office - SPH Lippo Cikarang  
Monday-Friday, 08.00 - 14.00

Whatsapp : [+62 813 1122 4656](https://wa.me/6281311224656)  
Phone : 021-897 2786/87  
E-mail : [sph-lc@sph.ac.id](mailto:sph-lc@sph.ac.id)

Komplek DagoVillas, Jl. Dago Permai  
No.1, Cibatu, Cikarang Sel, Bekasi,  
Jawa Barat 17530