

# 6 Application Steps to SPH Pluit Village



## 1. Fill in Application

Scan the QR code or access the link below to download and fill in application form:

**Indonesian students** : [bit.ly/applyindonesia](https://bit.ly/applyindonesia)

**International students** : [bit.ly/applyinternational](https://bit.ly/applyinternational)



## 2. Submit Application

Submit application by email to: [sph-pv@sph.ac.id](mailto:sph-pv@sph.ac.id)



## 3. Submit Documents

All documents must be formally scanned in color and e-mailed to: [sph-pv@sph.ac.id](mailto:sph-pv@sph.ac.id)

+ Birth Certificate  
+ Passport

+ Family Card (Indonesian Students)  
+ KITAS (International Students)

+ Latest 3 years Report Card  
+ Parents photo (White Background)



## 4. Pay Application Fee

Rp. 1.000.000,- for first child and Rp. 500.000,- for siblings.  
Online Payment / Transfer to

**Yayasan Pendidikan Pelita Harapan, CIMB Niaga Bank #80 000 222 6700**

\*Attach application fee receipt to Whatsapp or e-mail.



## 5. Schedule Test / Observation

Contact our admission by [Whatsapp](#), [E-mail](#), or Phone to schedule test/observation



## 6. Wait for the result

We will inform you by e-mail in 5-7 working days.

**Contact us  
we are happy to help!**

Admissions Office - SPH Pluit Village  
Monday-Friday, 08.00 - 14.00

Whatsapp : +628 17 1779 2557  
Phone : 021-6667 0315  
E-mail : [sph-pv@sph.ac.id](mailto:sph-pv@sph.ac.id)

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